

COST BY YEAR OF ACQUISITION

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YEAR	COST (a)	ADDITIONS (b)	DISPOSALS (c)	TOTAL (d)
			TOTAL	

TOTAL

**I HEREBY DECLARE THAT THE INFORMATION PRESENTED
ON THIS STATEMENT IS COMPLETE AND ACCURATE.**

SIGNATURE

DATE _____

TELEPHONE

*** INSTRUCTIONS ***

(a) COST:

The original cost of all business furniture, fixtures, machinery, tools, leasehold improvements (other than real estate) and other equipment in use on January 1,

(b) ADDITIONS:

The original cost (including installation) of all new and used equipment purchased during

(c) DISPOSALS:

Include the original cost of all equipment sold or disposed of in . For example, if equipment acquired in was disposed of in please indicate the original cost of the equipment on the disposal line.

(d) TOTAL:

Cost (a) plus additions (b) minus disposals (c) equals total equipment (d) owned January 1,

1. Do you rent or lease equipment from others?

☐ Yes

☐ No

If yes, give name and address of the lessor.

(Lessor)

(Mailing Address)

(City)

(State)

(Zip Code)

(Phone)

* If additional space is needed, please enclose an itemized list of lessors.

2. Do you own any certified pollution control or recycling equipment?

☐ Yes☐ No

If yes, please identify on the itemized list submitted with this return.

*** IMPORTANT ***

1. Must submit a complete list of furniture, fixtures, machinery, tools and leasehold improvements (other than real estate) located in Lynchburg on January 1,

The list must contain description, acquisition date, and original cost.

2. If property has been relocated outside the City of Lynchburg, give the following:

Date of Relocation _____

Location _____
(MAILING ADDRESS)

(CITY) (STATE) (ZIP CODE)

3. If property has been sold, give the following:

New Owner: _____
(NAME)

(MAILING ADDRESS)

(CITY) (STATE) (ZIP CODE)

- 4. Return all parts of this form on or before March 15th to:**
Commissioner of the Revenue
P.O. Box 858
Lynchburg, VA 24505-0858

**** LATE FILING FEE ****

THIS RETURN OF TANGIBLE BUSINESS PERSONAL PROPERTY & MACHINERY & TOOLS MUST BE FILED BY MARCH 15TH. A 10% LATE FILING PENALTY WILL BE APPLIED TO YOUR TAX ASSESSMENT IF THIS RETURN IS NOT FILED BY MARCH 15TH

**** IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE,
CALL THE COMMISSIONER OF THE REVENUE.**

PHONE: (434) 455-3880 FAX: (434) 847-1842